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 Chief Secretary's Secretariat, Northern Provincial Council



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My No: NP/09/FRM/R2/10/CIR.REV/2021

11.11.2021

Provincial Treasury Circular Letter No: - PF/CL/01/2021

Secretaries,
 Deputy Chief Secretaries,
 Head of Departments,
 Northern Province.

**GRANTING APPROVAL FOR PAYMENT OF HOLIDAY PAY FOR THE SERVICE ON WEEKENDS IN
 ORDER TO CLOSING OF ACCOUNTS AND DEVELOPMENT ACTIVITIES IN YEAR 2021**

This has reference the above subject,

Approval is hereby granted to Staff Officers who are performing duties connected to closing of accounts at the end of the year and development activities in the Secretariats, Ministries and Departments to serve maximum holidays on the approval of the respective Secretary, Heads of Departments and also to pay an allowance equivalent 1/20 per days as follows subject to not to pay any other allowance.

<u>Month of the Year</u>	<u>Maximum No. of Holiday pays allowed</u>
November - 2021	05 days
December - 2021	05 days
January - 2022	05 days
February - 2022	05 days

The above maximum holiday pays including 02 holiday pays already approved as per Public Administration Circular: 21/2013 on "Payment for certain grades for their service in weekends and holidays"

2. However, additional allocation will not be given for this purpose.

~~S.M.Saman Bundulasena~~
 Chief Secretary,
 Northern Province.

S.M. Saman Bandulasena
 Chief Secretary
 Northern Province

Copy to: -

- 1) Secretary to the Hon. Governor, N.P - To inform to the Hon. Governor
 - 2) Assistant Auditor General, N.P
 - 3) Chief Internal Auditor, N.P
- } For information please.

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