



பிரதம செயலாளர் செயலகம், வடக்கு மாகாண சபை

ප්‍රධාන ලේකම් කාර්යාලය, උතුරු පළාත් සභාව
Chief Secretary's Secretariat, Northern Provincial Council



187, ஆடியபாதம் வீதி, திருநெல்வேலி, யாழ்ப்பாணம்
187, අඩියපාඨපාර, තිරුනෙල්වෙලි, යාපනය.
187, Adiyapatham Road, Thirunelvely, Jaffna.

Telephone : 021 222 0843 (Dir)
: 021 222 0840 (Gen)
Fax : 021 222 0841
Website : www.np.gov.lk
e-mail : chiefsecnpc@gmail.com

My No: - NP/09/FRM/CIR/2013

25.11.2013

Provincial Financial Circular No: PF/11/2013

Secretaries,
Deputy Chief Secretaries,
Heads of Departments,
Northern Province.

DELEGATION OF FUNCTIONS FOR FINANCIAL CONTROL
FOR THE YEAR 2014

Your attention is drawn in terms of Provincial Financial Regulations 104-112.

There is a requirement for the Accounting Officers to delegate the functions to the respective staff officers for financial control.

2. There are about 102 major accounting units identified in the Northern Province. It has become necessary to delegate the financial functions before commencing of the financial year 2014 in respect of the official bank accounts in operation in the units.
3. The Ministries and Departments of Northern Province have to prepare the schedule of Delegation of the Financial Functions and forward them to the Chief Secretary through the Deputy Chief Secretary- Finance for approval.
4. As such Regional, District and Zonal level offices have to prepare same in triplicate and forward them to the Chief Secretary through Deputy Chief Secretary- Finance for approval.
5. Delegation of Financial Functions should be prepared in annexed Format (3 Copy to be prepared). A format is enclosed herewith for your easy reference.

Please ensure that the certification and payment should be delegated to the Accountants or the officers directly working under the Accountants.


R. Wijialudchumi
Chief Secretary

R. Wijialudchumi (Mrs)
Chief Secretary
Northern Province

Copies to:

1. Secretary to the Hon. Governor, NP - to inform to the Hon. Governor
2. Asst. Auditor General, NP } For information please
3. Chief Internal Auditor, NP } 118

பிரதம செயலாளர்
உதவி பிரதம செயலாளர்
DEPUTY CHIEF SECRETARY

நிர்வாகம்
ADMINISTRATION
Tel : 021 222 0843 (Dir)
: 021 222 0840 (Gen)
Fax : 021 222 0841
e-mail : ppas.np@gmail.com

நிதி
FINANCE
Tel : 021 222 0850 (Dir)
: 021 222 0854 (Gen)
Fax : 021 222 0853
e-mail : nptreasury@gmail.com

திட்டமிடல்
PLANNING
Tel : 021 223 0355 (Dir)
: 021 223 0451 (Gen)
Fax : 021 223 0354
e-mail : npplan@sltnet.lk

ஆளணிப் பயிற்சி
PERSONNEL TRAINING
Tel : 021 739 1250 (Dir)
: 021 739 1254 (Gen)
Fax : 021 739 1257
e-mail : npmdti@gmail.com

பிரதம உள்ளக கணக்காய்வாளர்
CHIEF INTERNAL AUDITOR
Tel : 021 222 0796 (Dir)
: 021 222 9528 (Gen)
Fax : 021 222 0796
e-mail : npcaudit@yahoo.com

Delegation of Financial Function Under PFR 104 - 112 For the Financial Year - 2014

Recurrent Expenditure

Ministry / Department :

Annexure-

Head :

Programme :

Project :

Object Code	Category / Object Title	Authorisation	Approval	Certification	Payment
10	Personal Emoluments				
1001	Salaries and Wages				
1002	Overtime and Holiday Payments				
1003	Other Allowances				
11	Traveling Expenses				
1101	Traveling - Domestic				
1102	Traveling - Foreign				
12	Supplies				
1201	Stationery and Office Requisites				
1202	Fuel and Lubricants				
1203	Diets and Uniforms				
1204	Medical Supplies				
1205	Others				
1206	Mechanical and Electrical Goods				
13	Maintenance Expenditure				
1301	Vehicles				
1302	Plant, Machinery and Equipment				
1303	Buildings				
1304	Other				
1305	Structures				
1306	Quality Inputs				

Head of the Department :

Name :

Secretary :

Name :

R. Wijaludchumi

Chief Secretary

Northern Province

Delegation of Financial Function Under PFR 104 - 112 For the Financial Year - 2014
Recurrent Expenditure

Ministry / Department :

Annexure-

Head :

Programme :

Project :

Object Code	Category / Object Title	Authorisation	Approval	Certification	Payment
14	Contractual Services				
1401	Transport				
1402	Postal and communication				
1403	Electricity and Water				
1404	Rents,Rates and Local Taxes (Vehicle Tax)				
1405	Others				
1406	Lease Payments				
1407	Quality Inputs				
15	Transfers and Grants				
1501	Welfare Programmes				
1502	Retirement Benefits				
1503	Public Institutions				
1504	Development Subsidies				
1505	Subscriptions and Contribution Fees				
1506	Property Loan interest to Public Servants				
1508	Others				
1509	Grant				
16	Interest Payments				
1601	Domestic Debt				
1602	Foreign Debt				
17	Subsidies and Other Recurrent Expenses				
1701	Losses and Write-offs				
1702	Contingency Services				
1703	Other				

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Head of the Department :
Name :

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Secretary :
Name :

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R.Wijialudchumi
Chief Secretary
Northern Province

Delegation of Financial Function Under PFR 104 - 112 For the Financial Year - 2014

Capital Expenditure

Ministry / Department :

Annexure-

Head :

Programme :

Project :

Object Code	Category / Object Title	Limits - Rs.	Authorisation	Approval	Certification	Payment
2	Criteria Based Grant (CBG)					
20	Rehabilitation & Improvement of Capital Assets					
2001	Buildings and Structures					
2002	Plant, Machinery & Equipment					
2003	Vehicles					
2004	Other (Irrigation and Roads)					
21	Acquisition of Capital Assets					
2101	Vehicles					
2102	Furniture and Office Equipments					
2103	Plant, Machinery and Equipment					
2104	Buildings and Structures					
2105	Land & land improvement					
24	Capacity Buildings					
2401	Training and Capacity Buildings					
25	Other Capital Expenditure					
2502	Other Investments					
3	Provincial Specific Development Grant (PSDG)					
20	Reha. & Improvement of Capital Assets					
2001	Buildings and Structures					
2002	Plant, Machinery & Equipment					
2003	Vehicles					
2004	Other (Irrigation and Roads)					
21	Acquisition of Capital Assets					
2101	Vehicles					
2102	Furniture and Office Equipments					
2103	Plant, Machinery and Equipment					
2104	Buildings and Structures					
2105	Land & land improvement					
25	Other Capital Expenditure					
2502	Other Investments					

Head of the Department :
Name :

Secretary :
Name :

R. Wijaludchumi
Chief Secretary
Northern Province

Capital Expenditure

Ministry / Department :

Annexure-

Head :

Programme :

Project :

Object Code	Category / Object Title	Limits - Rs.	Authorisation	Approval	Certification	Payment
4	Health Sector Development Project (HSDP)					
20	Reha. & Improvement of Capital Assets					
2001	Buildings and Structures					
2004	Other (Irrigation and Roads)					
21	Acquisition of Capital Assets					
2101	Vehicles					
2102	Furniture and Office Equipments					
2104	Buildings and Structures					
5	Transforming School Education as the Foundation of a Knowledge Hub (TSEP)					
25	Other Capital Expenditure					
2502	Other Investments					
6	Nawodaya / 1000 School					
25	Other Capital Expenditure					
2502	Other Investments					
7	UNICEF Programme					
21	Acquisition of Capital Assets					
2101	Vehicles					
2104	Buildings and Structures					
2105	Land & land improvement					
25	Other Capital Expenditure					
2502	Other Investments					
8	UNEPA Programme					
21	Acquisition of Capital Assets					
2101	Vehicles					
2102	Furniture and Office Equipments					
2103	Plant, Machinery and Equipment					
2104	Buildings and Structures					

Head of the Department :

Name :

Secretary :

Name :

R.Wijaludchumi

Chief Secretary

Northern Province

Delegation of Financial Function Under PFR 104 - 112 For the Financial Year - 2014

Advance Accounts

Ministry / Department :

Item No :-.....

Category / Object Title	Authorisation	Approval	Certification	Payment
Festival Advance				
Special Advance				
Distress Loan				
Push Cycle Loan				
Flood Relief Advance				

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Head of the Department :
Name :

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Secretary :
Name :

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R.Wijialudchumi
Chief Secretary
Northern Province

Delegation of Financial Function For the Financial Year - 2014

Deposit Accounts

Ministry / Department :

Item No :-.....

Category / Object Title	Certification		Payment
	1st Signature	2nd Signature	
Deposit Account			

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Head of the Department :

Name :

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Secretary :

Name :

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R.Wijaludchumi

Chief Secretary

Northern Province

Delegation of Financial Function Under PFR.104 - 112 For the Financial Year - 2014

Revenue

Ministry / Department :

Head No :-.....

Programme :

Project :

Revenue Code	Details of Revenue	Assessment [P.F.R. 112.1]	P.F.R.	Collection [P.F.R. 112.2]	Acceptance [P.F.R. 112.3]
20.02.01.01	Rent on Government Building & Housing				
20.02.02.01	Interest on Loans				
20.02.01.03	Rent from Land & Others				
20.03.01.00	Departmental Sales				
20.03.99.00	Miscellaneous Receipts				
20.06.02.00	Sales of Capital Assets				

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Head of the Department :
Name :

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Secretary :
Name :

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R.Wijjaludchumi
Chief Secretary
Northern Province