



**Ministry of Public Administration, Provincial Councils & Local
Government**

Northern Province

**RURAL INFRASTRUCTURE DEVELOPMENT PROJECT IN EMERGING
REGION (RIDEP) - LOAN No. SL-P116**

Recruitment of Project Staff

The Government of Sri Lanka has made arrangements to implement Rural Infrastructure Development Project in Emerging Region (RIDEP) under the financial assistance of Japan International Cooperation Agency (JICA) with the total cost of 15,410 JPY Million during the period from 2017 to 2028. The objective of the project is to raise living standards and to develop livelihood of local people through improvement of basic infrastructure such as rural road, medium and small size irrigation and potable water supply facilities in Northern, Eastern, North Central and Uva Provinces.

The Ministry of Public Administration, Provincial Councils & Local Government is the main institute having authority to execute this project with the financial assistance of Japan International Cooperation Agency JICA and the Project calls applications to recruit staff to the Project Implementation Units (PIUs) of this Project as per the Management Services Circular No. 01/2019 dated 05.03.2019.

Applications are invited from the officials of the province with below mentioned qualifications and experience to fill the following positions on Full time / Part time basis for the project.

No	Positions	No. of Post	Salary Level	Salary Range (+ Government approved Allowances)
Recruiting Staff to the Project Implementation Units (PIU)- Jaffna				
1	Senior Engineer	01	PS 3 (Part time)	As per the Management Services Circular No. 01/2019 dated 05.03.2019.
2	Technical Officer (Irrigation)	01	PS 6 Category A (Part time)	
3	Technical Officer (Road)	01	PS 6 Category A (Part time)	
4	Accounts Assistant	02	(Full time)	
5	Driver	02	(Full time)	
6	Office Assistant	01	(Full time)	

1. Senior Engineer (PS 3) – 01 Post - (PIU) – (Part time) - Jaffna

- 1) A successfully completed bachelor's degree in the relevant field. Which is recognized by the University Grants Commission

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

Or

An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least 12 years post qualifying experience at Managerial Level

For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.

- 2) A successfully completed bachelor's degree in the relevant field. Which is recognized by the University Grants Commission

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

Or

An Associate membership/ A similar professional qualification obtained from a recognized professional institution in the relevant field

And

A Postgraduate degree in the relevant field or Corporate/ Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least 09 years post qualifying experience in Managerial Level

For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.

- 3) Grade I officer of a government All Island Services or a similar status in the relevant field

With

At least 04 years of experience in the class I post

For the Senior Engineer Post : Shall be a Member of Engineering Council of Sri Lanka.

- Preference will be given to those who have experience of foreign funded projects.
- Candidates with rural roads and irrigation experience will have an added advantage.

2. Technical Officer (Irrigation) – (PS 6 Category A) – 01 Post - – (Part time)- Jaffna

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical/Vocational Training Institute accepted by tertiary

And

vocational education commission for a post related to technical field and at least 13 years of experience required areas of specialization

- Preference will be given to those who have experience of foreign funded projects.
- Candidates with Irrigation experience will have an added advantage.

3. Technical Officer (Road) – (PS 6 Category A) – 01 Post – (Part time)- Jaffna

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 05, issued by a Technical/Vocational Training Institute accepted by tertiary

And

vocational education commission for a post related to technical field and at least 13 years of experience required areas of specialization

- Preference will be given to those who have experience of foreign funded projects.
- Candidates with Road experience will have an added advantage.

4. Accounts Assistant – 02 Posts (PIU) – (Full time)- Jaffna

Minimum Educational Qualification and Experience :

Having passed the G.C.E. (O/L) examination in six (06) subjects with three (03) credit passes including English and Sinhala/Tamil Language and having passed three (03) subjects in one sitting at G.C.E. (A/L) examination. **And**

03 years or above experience as an Accounts Assistant in Foreign Funded Projects. Knowledge in the use of MS-Office Packages and Computer Based Accountancy System is required.

5. Driver – 02 Posts (PIU) – (Full time)- Jaffna

Minimum Educational Qualification and Experience :

Passed the GCE (O/L) in 06 Subjects in one sitting with 02 Credit Passes and good mechanical knowledge and hold a valid driving license. **And**

Minimum of 05 years experience as a Driver in the Provincial Organization.

Duties and Responsibilities :

To drive and maintain Project vehicles in good condition.

6. Office Assistant – 01 Post – (Full time)- Jaffna

Minimum Educational Qualification and Experience :

Passed the GCE (O/L) in 06 Subjects in one sitting with 02 Credit Passes **And**

Minimum of 02 years experience as an Office Assistant in Foreign Funded Projects

General Conditions:

- **Method of selection:** - Short-listed applications based on qualifications and experience will be called an interview.
- **Age:** as per the Management Services Circular No. 01/2019 dated 05.03.2019.
- **Terms of Payments:** As per the Management Services Circular No. 01/2019 dated 05.03.2019.
- **Terms of Employment:** All appointments will be as per the above chart and basis for one year term initially with facility for service extension on contract basis annually depending on the duration of the project, necessary of the post and satisfactory performance.

The officers who are serving in public sector in the province should send their applications through their representative heads of institution and interest persons are requested to forward their curriculum Vitae with copies of relevant educational qualifications and experience certificates to the **Deputy Chief**

Secretary (Planning), Northern Provincial Councils, A9 Road, Kaithady, Jaffna on or before 3.00 p.m. 28th February 2025 by hand delivery or registered post.

Note: Name of the post should be written on the top left-hand corner of the envelope.



L. Haangovan
Chief Secretary
Northern Province
20th February 2025