



Revocation of the
Memo 2007-02
22-02-2007

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ரியர் அட்மிரல் மொஹான் விஜேவிக்ரம ஆர்எஸ்பி. யுஎஸ்பி.
Rear Admiral Mohan Wijewickrama RSP. USP.

උතුරු පළාත් ආණ්ඩුකාරවර
வடக்கு மாகாண ஆளுநர்
Governor of the Northern Province

My No.: G/NPC/A/DELP

18th Apr., 2007

See Distribution

GOVERNOR'S MEMORANDUM - 2007/02

**DELEGATION OF POWERS –PROVINCIAL PUBLIC SERVICE-
NORTHERN PROVINCIAL COUNCIL**

1. I, Don Sarath Mohan Wijewickrama, Governor of the Northern Province delegate the power vested in me by section 32 of the Provincial Council Act No. 42 of 1987, read with section 3, 4, 5 and 6 of the Provincial Councils (Amendment) Act No. 28 of 1990, to the Provincial Public Service Commission of the Northern Province, Recruitment, appointment, transfer, dismissal and disciplinary control of the members of the Northern Province Provincial Public Service including the employees of Statutory Bodies, subject to my exclusive exercise of these powers in respect of the following categories of employees:

- (a) The staff of the Governor's Secretariat.
- (b) The Secretaries to the Provincial Council Ministries.
- (c) Secretary to the Governor.
- (d) Secretary to Provincial Public Service Commission.
- (e) Heads of Department of Provincial Ministries.
- (f) Municipal Commissioner
- (g) Regional Commissioner

2. I further authorize and empower the Northern Province Public Service Commission to delegate as follows.

(a) To the Chief Secretary of the Northern Province.

- (i) The power of placements, transfers and disciplinary control of officers in the Provincial Public Service who are members of the All Island Service as defined by the Public Administration circular No. 56/89, other than reserved in paragraph 1 above, as listed in Para (1) of appendix 01.
- (ii) The power of transfers and disciplinary control of staff level officers, not belonging to the All Island Service working under him and in non classified institutions.

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ஆளுநர் செயலகம், உவர் மலை வீதி, திருக்கோணமலை.
Governor's Secretariat, Orr's Hill Road, Trincomalee.

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அலுவலகத் தொலைபேசி } 026-2222102
Office Telephone

ෆැක්ස්
பக்ஸ் } 026-2222320
Fax

නිල නිවස
வதிவிடம் } 026-2220012
Residence

- (iii) Power to transfer and disciplinary control of officers in the Combine Services, who come directly under him.
- (iv) The power of appointment, transfer, disciplinary control and dismissal of minor employees working under him.

(b) **Secretary to the Ministry of Provincial Public Administration, Northern Province**

The power of appointment, dismissal of combined service officers and Inter Ministry transfer within Northern Province with the consultation of respective Ministry Secretaries.

(c) **Secretary, Provincial Public Service Commission and Secretaries of the Provincial Council Ministries, Northern Province.**

- (i) Power to transfers and disciplinary control of officer of All Island Service coming within respective administrative authority.
- (ii) Power of transfer and disciplinary control of staff level officers not belonging to the All Island Service, coming within the respective administrative authority.
- (iii) Power to transfer and disciplinary control of officers in the Combine Services, coming within the respective administrative authority.
- (iv) The power of appointment, transfer, dismissal and disciplinary control of non-staff level officers and recruitment, appointment, transfer, dismissal and disciplinary control of minor employees who come within the respective administrative authority.

(d) **Heads of Departments**

The power to transfer, dismissal and disciplinary control of non-staff level officers and minor employees who come directly under him.

(e) **Deputy Heads of Departments/Regional Heads of Departments**

The power to serve vacation of post orders, interdict any officer within the department, and power to impose minor punishment as stipulated in the Establishment Code, Part II Chapter XLVII Section 16.2 or suspend, stop, differ increment for a period not exceeding one year to non-staff level officers and minor employees coming under their administrative control.

(f) **Local Heads of Departments**

The powers to issues vacation of post orders, to severely reprimand or reprimand, or ensure or impose a fine not exceeding one week's pay in the case of employees coming under their administrative control who are termed

as minor employees within definition given in the administrative Circular No. 387 of 11.12.1987 Hon. Governor.

(g) Administrative Heads of Local Authorities

Power of recruitment, appointment, transfer and dismissal of unscheduled post in respect of Local Authorities.

3. Guidelines

The powers should be exercised according to the Guidelines issued by me to Provincial Public Service Commission, Northern Province and any other instructions that may be issued from time to time.

4. Appeal

- a) An appeal lies to the Provincial Public Service Commission from any officer or employee aggrieved by any order under these delegated powers.
- b) An appeal lies to the Governor against any order made by the Provincial Public Service Commission.
- c) In the case of officers of the All Island Service, an appeal lies to the National Public Service Commission against any order made by the Provincial Public Service Commission.

5. Category of Service and Head of Institutions are at Appendix I & II respectively.

My Memorandum 2007/02 dated 23rd February, 2007 is hereby revoked.


Rear Admiral Mohan Wijewickrama, RSP, USP
Acting Governor,
Northern Province

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