



பிரதம செயலாளர் செயலகம், வட மாகாண சபை

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Chief Secretary's Secretariat, Northern Provincial Council



கன்னியா வீதி, வரோதயநகர், திருக்கோணமலை

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எனது இல.

මගේ අංකය

My No.

NP/09/FRM/2008

உமது இல.

මගේ අංකය

Your No.

திகதி

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Date.

12<sup>th</sup> January 2008

### Provincial Treasury Circular No.PT/02/2008

Secretaries,  
Deputy Chief Secretaries,  
Heads of Departments,  
Northern Province.

#### PAYMENT OF HOLIDAY PAY

Staff Officers and Field officers are entitled to claim 1/20 of their monthly salary as Holiday pay if they are requested to work on holidays. They could claim only one day's holiday pay for a month in terms of para 10:1 of chapter viii of the Establishment Code.

2. Hence while the officers belong to combined service and other parallel services are appointed to act for a Staff post ( not for performing ) such as Administrative officer and Accountants will be entitled to claim **one day's holiday pay only** as mentioned above, based on their substantive salary. But they are eligible to get acting allowance according to the appointment letter **but not entitled to claim overtime.**

3. The Staff officers/ Field officers appointed on Re-employment / Contract are also entitled one day's holiday pay based on the salary mentioned in their appointment letters.

**S.Rangarajah**  
Chief Secretary

Copy to :  
1. Hon.Governor, Northern Province.  
2. Deputy Chief Secretary, Pro.Public Administration,NP  
3. Auditor General  
4. Director, Provincial Audit, Northern Province.

} For information pl.

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