

Management Development and Training Institute, Northern Province

**APPLICATION FOR CERTIFICATE COURSES - 2010
TO BE CONDUCTED BY THE UNIVERSITY OF JAFFNA.**

Title of the Course	Number the course on priority (1,2,3)
Certificate in Community Development and Management	
Certificate in Planning and Project Management	
Certificate in English Language Skills Development	

1. Full Name of the Applicant :
2. Date of Birth :
3. National Identity Card No :
4. Telephone No :
5. E .mail :
6. Designation / Service :
7. Name of the Institution & Address :
8. Years of Experiences :

9. Academic Qualifications

- i) G.C.E. O/L : ii) G.C.E. A/L

Subject	Grade		Subject	Grade	
	1 st sitting year:	2 nd sitting year:		1 st sitting year:	2 nd sitting year:
1.			1.		
2.			2.		
3.			3.		
4.			4.		
5.			5. English		
6			6 General Knowledge		
7.					
8.					

ii) Degree & Name of the University :

iii) Post-graduate Qualifications (if any) :

10. Competency in English (Please specify courses qualified/ being followed :

- i)
- ii)

11. Competency in IT (please specify qualified / being followed) :

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I certify that the particulars mentioned above are true and correct to the best of my knowledge.

Date: Signature of the Applicant

Recommendation of the Head of the Institution:

Application is recommended and applicant can be released if selected.

Date: Signature of the Head of the Institution
(Official Frank)

Management Development and Training Institute, Northern Province

APPLICATION FOR CERTIFICATE COURSES - 2010 TO BE CONDUCTED BY THE UNIVERSITY OF JAFFNA.

Applications from interested officers working in departments attached to Northern Provincial Council, Central Government, Board & Corporations, Banks and NGOs are invited for the Certificate Courses (**Certificate in Community Development and Management, Certificate in Planning and Project Management and Certificate in English Language Skills Development.**)

- Each course contains 5 modules of 30 hours duration and therefore the total period of 150 hours duration (nearly 4 months) for each course.
- Courses are scheduled to be commenced in April 2010 only on Saturdays and Sundays of 05 hrs per day.
- Number of participants is limited to 30 per course.
- Selection for Courses depends on a written examination to be conducted on 06.03.2010 and an interview. The subjects for the written examination are :
 - Aptitude - 01 hr.
 - English Language - 01 hr.

* **Age :** Below 50 years on the date of closing application.

- Course fee is Rs. 12,500/- per participant.
- Medium of Courses is **English**.
- The duly completed application should be addressed directly to :
 - The Director,
 - MDTI, Northern Provincial Council,
 - Kanniya Road,
 - Varothayanagar, Trincomalee.and it should reach the address on or before 01.03.2010.

- For further details and specimen application form, please
 - * Visit : website: www.np.gov.lk

OR

- * Contact : Regional Commissioner,
 - 48, Forest Office Lane,
 - Chundikuli, Jaffna - TP No: 021 222 2643

OR

- * Contact Director,
 - MDTI, NP, Trincomalee - TP No: 026 326 5880

Director,
MDTI, NP

20.02.2010