



Management Development Training Institute Northern Provincial Council

APPLICATION FOR THE CERTIFICATE COURSE IN PROCUREMENT PROCEDURE AND CONTRACT ADMINISTRATION (CIPPCA)

2017/2018

For Office Use Only

(Please use Block Letters / All cages must be completed)	
1. Full Name: (Mr./Mrs./Miss.)	
2. National Identity Card No. :	
3. Department/Institution:	
4. i. Service : (Class and Grade of the Service if any)	
ii. Designation	
5. Address	
Office :	Personal :
Tel :	Tel :
Fax :	Mobile :
e-mail :	e-mail :
7. Educational Qualifications :	
8. Professional Qualifications :	

9. Working Experience :

Post	Period

10. Experience in Procurement field if any: (Describe Briefly)

I certify that the particulars given above are true and correct.

.....
Date Signature of the applicant

Director,
MDTU - NPC

I am nominating Mr./Mrs./Miss. to follow in the Certificate Course in Procurement Procedure and Contract Administration. The nominee's application is duly completed. He/She will be released to follow the Course if selected.

.....
Signature Date
(Head of the Organization)

Name and Designation :
(Official Seal)

Note :

* Please address all inquiries to Director, Management Development Training Unit, NPC

Important : The application should reach the MDTU – NPC, 68, Crosset Lane, Chundukuli, Jaffna.

Lectures will be conducted in every Fridays from 21st April 2017